



TRINITY HOUSE

ROLE PROFILE

HEAD OF MARINE ASSETS AND SERVICES

JOB PURPOSE

To execute effective and efficient management of Trinity House marine assets and services, delivering the statutory and commercial undertakings, compliant with legislation, regulation and the organisation's safety management system.

KEY RESPONSIBILITIES	Marine Management	<ul style="list-style-type: none">▪ Head of the Marine department, responsible for Marine - HSE, Technical and Crewing organisation.▪ Owner of the marine management system including ISM and ISPS compliance.▪ Compliance with all relevant legislation – flag and class requirements.▪ Manage emergency responses and co-ordinate Trinity House response to statutory wreck marking.▪ Maintain working relationships with the wider General Lighthouse Authorities marine teams to assure Tri-GLA risk response coverage and cooperative operations.▪ Manage 3rd party small craft including chartering.▪ Full budgetary responsibility for marine OPEX and CAPEX to authorised level.
	Fleet Management	<ul style="list-style-type: none">▪ Effectively maintain, crew and operate all Trinity House ships.▪ Maintain and upgrade TH major floating aids to navigation.▪ Ensure all fleet operations are conducted effectively and efficiently.
	Planning and project management	<ul style="list-style-type: none">▪ Ensure formulation and delivery of short, medium and long term operational, maintenance and capital plans for Assets Afloat.▪ Manage the marine delivery of the AtoN asset management programme ensuring compliance with cost, quality and time constraints.

		<ul style="list-style-type: none"> ▪ Work with the Heads of other departments to identify improvements in maintenance regimes and potential improvement projects for afloat AtoN assets. ▪ Where possible, use capacity within the TH Afloat resources to exploit reserve capacity to generate commercial returns.
	Budgetary management	<ul style="list-style-type: none"> ▪ Prepare and manage departmental budgets and longer-term funding requirements in accordance with Trinity House and public sector financial and procurement policies and procedures.
	Functional leadership	<ul style="list-style-type: none"> ▪ Effectively lead and manage direct reports. ▪ Act as a mentor and source of expertise for direct reports/team members. ▪ Ensure health, safety, environmental and quality management procedural requirements are met. ▪ Undertake additional tasks and responsibilities as assigned or necessary, within the scope of the role.
ENTRY REQUIREMENTS	Skills and experience	<ul style="list-style-type: none"> ▪ Marine Manager, Technical Manager or Marine Superintendent in an Offshore O&G, renewables or similar segment. ▪ Effective management of others - recruitment, development and performance. ▪ Working collaboratively as part of, or with, a Senior Management Team and / or Directors. ▪ Maritime legislation including ISM and ISPS ▪ Operating Asset Management and Condition Based Maintenance systems and budget control. ▪ Budget and contract management.
	Qualifications	<ul style="list-style-type: none"> ▪ Senior Marine qualification – Deck or Engineering - with shore experience in a GLA, the Offshore O&G or Renewables Industry and extensive knowledge of offshore ship operations (Note: this is considered the equivalent a level 6 qualification).
	Professional Competencies	<ul style="list-style-type: none"> ▪ Professional Standard - CMI (managers.org.uk)