



TRINITY HOUSE

ROLE PROFILE

BUOY YARD TEAM LEADER

JOB PURPOSE

To lead the Buoy Yard team and act as a role model in carrying out duties as required by organisational need, ensuring buoy production demands are met safely and in full, overseeing and reporting on the performance of all buoy yard production, staff and contractors.

KEY RESPONSIBILITIES	Buoy operations	<ul style="list-style-type: none">▪ Maintain a safe working environment as a priority and role model safe working practices at all times in accordance with Trinity House safety policies and relevant legislation.▪ Collaborate with the Buoy Yard Supervisor in providing a high priority response to Aids to Navigation failures.▪ Complete all required reports in a timely manner, keeping accurate records of work as required.▪ Organise and allocate work roles in relation to work production.▪ Oversee, monitor and maintain quality standards.▪ Act as qualified Helicopter Landing Officer (HLO) for out station tasks as required.▪ Operate Mobile Crane as required.▪ Completion of all aspects of buoy production including paint spraying, grit blasting, mechanical assembly, operating heavy plant machinery.▪ Undertake basic electrical installations on solar panel systems.
	Operational Functions	<ul style="list-style-type: none">▪ Proactively lead on continuous improvement initiatives relating to Health & Safety, buoy production and processes and maintenance regimes.▪ Lead and carry out routine inspections and servicing of the plant in accordance with published procedures and to assist in higher level plant maintenance as necessary.▪ Undertake out station duties on land or at sea, driving to lighthouses around the Trinity House estate as requested.

		<ul style="list-style-type: none"> Undertake additional tasks and responsibilities as assigned or necessary, within the scope of the role.
	Functional Leadership	<ul style="list-style-type: none"> Oversee the daily running of Buoy production, reporting any issues to the Buoy Yard Supervisor. Ensure all tasks are conducted safely in accordance with current policy and legislation. Induct and oversee the work of contractors as required to agreed Trinity House standards. Ensure effective communication and co-ordination with stakeholders. Proactively challenge behaviours that fall short of acceptable standards. Reporting of good and poor performance to the Buoy Yard Supervisor. Supervision of team members carrying routine maintenance and breakdowns of plant and machinery.
ENTRY REQUIREMENTS	Skills and experience	<ul style="list-style-type: none"> Experience of achieving high standards of Health & Safety within an industrial environment Experience in a similar role (e.g. maintenance, installation) in an industrial environment Proven ability to inspire, motivate and guide a team Ability to convey instructions and expectations clearly Prior experience in leadership or supervisor role desirable Good working knowledge of IT Ability to occasionally work from home across the Lighthouse estate as part of a remote team Experience of using heavy lift plant equipment, such as forklifts and cranes (Desirable)
	Qualifications	<ul style="list-style-type: none"> Level 2 qualification within Health and Safety (Desirable) Level 2 qualification in Management or Front Line Supervision (Desirable) or equivalent demonstrable experience
Professional Competencies		<ul style="list-style-type: none"> Working to the CMI Professional Standards at Team Leader level.